

**VIRGINIA BOARD OF NURSING  
SPECIAL CONFERENCE COMMITTEE D  
August 12, 2022**

**TIME AND PLACE:** The meeting of the Special Conference Committee of the Board of Nursing was convened at 9:00 A.M., on August 12, 2022 in Training Room 1, Suite 201, Department of Health Professions, 9960 Mayland Drive, Henrico, Virginia.

**MEMBERS PRESENT:** Ann Tucker Gleason, PhD, Citizen Member, *Chairperson*  
Laurie Buchwald, MSN, WHNP, FNP

**STAFF PRESENT:** Christina Bargdill, BSN, MHS, RN, Deputy Executive Director

**OTHERS PRESENT:** David Kazzie, Adjudication Consultant assigned to Heather M. Doss Elliott, LPN,  
Tiffany Leigh Nelson, LPN and Sherry Ramey, CNA  
Mandy Wilson, Adjudication Specialist assigned to Jennifer Lynn Morais, LPN  
and Caitlyn Danielle Wiley, CNA  
Tammie Jones, Adjudication Consultant assigned to Charlene Maria Gilbride-  
Klik, RN

**CONFERENCES**

**SCHEDULED:** **Heather M. Doss Elliott, LPN, 0002-088533**  
Ms. Elliott appeared, accompanied by her attorney Ross Sanzone and her mother,  
Glenda Proffitt.

**CLOSED MEETING:** Ms. Buchwald moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 9:21 A.M. for the purpose of deliberation to reach a decision in the matter of Ms. Elliott. Additionally, Ms. Buchwald moved that Ms. Bargdill and Mr. Kazzie attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations. The motion was seconded and carried unanimously.

**RECONVENTION:** The Committee reconvened in open session at 9:28 A.M.

Ms. Buchwald moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

**ACTION:** Ms. Buchwald moved to issue an Order to Dismiss the Case and Impose No Sanction against Heather M. Doss Elliott due to insufficient evidence of a violation. The basis of this decision will be set forth in an Order which will be mailed to Heather M. Doss Elliott at her address of record with the Board. The motion was seconded and carried unanimously.

An Order will be entered. As provided by law, this decision shall become a Final Order thirty days after service of such order on Ms. Elliot unless a written request to the Board for a formal hearing on the allegations made against her is received

from Ms. Elliot within such time. If service of the order is made by mail, three additional days shall be added to that period. Upon such timely request for a formal hearing, the Order shall be vacated.

CONFERENCES

SCHEDULED:

**Sherry Ramey, CNA 1402-019326**

Ms. Ramey appeared, accompanied by her daughter.

CLOSED MEETING:

Ms. Buchwald moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 11:17 A.M. for the purpose of deliberation to reach a decision in the matter of Ms. Ramey. Additionally, Ms. Buchwald moved that Ms. Bargdill and Mr. Kazzie attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION:

The Committee reconvened in open session at 11:30 A.M.

Ms. Buchwald moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

ACTION:

Ms. Buchwald moved to issue an Order to Dismiss the Case and Impose No Sanction against Sherry Ramey due to insufficient evidence of a violation. The basis of this decision will be set forth in an Order which will be mailed to Sherry Ramey at her address of record with the Board. The motion was seconded and carried unanimously.

An Order will be entered. As provided by law, this decision shall become a Final Order thirty days after service of such order on Ms. Ramey unless a written request to the Board for a formal hearing on the allegations made against her is received from Ms. Ramey within such time. If service of the order is made by mail, three additional days shall be added to that period. Upon such timely request for a formal hearing, the Order shall be vacated.

The Committee recessed at 11:31 A.M.

The Committee reconvened at 1:05 P.M.

CONFERENCES

SCHEDULED:

**Jennifer Lynn Morais, LPN 0002-100766**

Ms. Morais did not appear.

CLOSED MEETING:

Ms. Buchwald moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the

*Code of Virginia* at 1:07 P.M. for the purpose of deliberation to reach a decision in the matter of Ms. Morais. Additionally, Ms. Buchwald moved that Ms. Bargdill and Ms. Wilson attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION: The Committee reconvened in open session at 1:27 P.M.

Ms. Buchwald moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

ACTION: Ms. Buchwald moved to issue an Order of Reprimand to Jennifer Lynn Morais and require Ms. Morais to provide proof of completion of the following courses within 90 days of entry of the Order of six credit hours of “*Professional Accountability & Legal Liability for Nurses*” and three credit hours of “*Ethics and Professionalism in Nursing*”. The basis of this decision will be set forth in an Order which will be mailed to Jennifer Lynn Morais at her address of record with the Board. The motion was seconded and carried unanimously.

An Order will be entered. As provided by law, this decision shall become a Final Order thirty days after service of such order on Ms. Morais unless a written request to the Board for a formal hearing on the allegations made against her is received from Ms. Morais within such time. If service of the order is made by mail, three additional days shall be added to that period. Upon such timely request for a formal hearing, the Order shall be vacated.

CONFERENCES  
SCHEDULED:

**Tiffany Leigh Nelson, LPN 0002-074593**

The case was granted a continuance per request submitted by Ms. Nelson on July 12, 2022.

CONFERENCES  
SCHEDULED:

**Charlene Maria Gilbride-Klik, RN 0001-137161**

Ms. Gilbride-Klik did not appear.

CLOSED MEETING: Ms. Buchwald moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 1:35 P.M. for the purpose of deliberation to reach a decision in the matter of Ms. Gilbride-Klik. Additionally, Ms. Buchwald moved that Ms. Bargdill and Ms. Jones attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION: The Committee reconvened in open session at 1:51 P.M.

Ms. Buchwald moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

**ACTION:**

Ms. Buchwald moved to issue an Order of Reprimand to Charlene Maria Gilbride-Klik, assess a monetary penalty of \$500.00 to be paid within 90 days of entry of the Order and require Gilbride-Klik to provide proof of completion of continuing education courses for 30 contact hours within 60 days of entry of the Order. The basis of this decision will be set forth in an Order which will be mailed to Charlene Maria Gilbride-Klik at her address of record with the Board. The motion was seconded and carried unanimously.

An Order will be entered. As provided by law, this decision shall become a Final Order thirty days after service of such order on Ms. Gilbride-Klik unless a written request to the Board for a formal hearing on the allegations made against her is received from Ms. Gilbride-Klik within such time. If service of the order is made by mail, three additional days shall be added to that period. Upon such timely request for a formal hearing, the Order shall be vacated.

**CONFERENCES  
SCHEDULED:**

**Caitlyn Danielle Wiley, CNA 1401-191643**  
Ms. Wiley did not appear.

**CLOSED MEETING:**

Ms. Buchwald moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 2:03 P.M. for the purpose of deliberation to reach a decision in the matter of Ms. Wiley. Additionally, Ms. Buchwald moved that Ms. Bargdill and Ms. Wilson attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations. The motion was seconded and carried unanimously.

**RECONVENTION:**

The Committee reconvened in open session at 2:40 P.M.

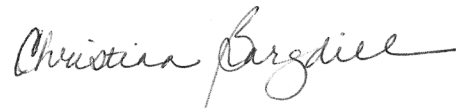
Ms. Buchwald moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

**ACTION:**

Ms. Buchwald moved to issue an Order of Reprimand to Caitlyn Danielle Wiley. The basis of this decision will be set forth in an Order which will be mailed to Caitlyn Danielle Wiley at her address of record with the Board. The motion was seconded and carried unanimously.

An Order will be entered. As provided by law, this decision shall become a Final Order thirty days after service of such order on Ms. Wiley unless a written request to the Board for a formal hearing on the allegations made against her is received from Ms. Wiley within such time. If service of the order is made by mail, three additional days shall be added to that period. Upon such timely request for a formal hearing, the Order shall be vacated.

ADJOURNMENT:                   The Board adjourned at 2:41 P.M.



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Christina Bargdill, BSN, MHS, RN  
Deputy Executive Director